

**MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
REGIONAL COUNCIL MEETING**

October 4, 2000
MAG Office, Saguaro Room
Phoenix, Arizona

MEMBERS ATTENDING

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| Mayor Skip Rimsza, Phoenix, Chairman | Mayor Keno Hawker, Mesa |
| Mayor Ron Drake, Avondale | Mayor Edward Lowry, Paradise Valley |
| * Mayor Dusty Hull, Buckeye | Mayor John Keegan, Peoria |
| Mayor Edward Morgan, Carefree | Mayor Wendy Feldman- Kerr, Queen Creek |
| * Mayor Vincent Francia, Cave Creek | * President Ivan Makil, Salt River Pima- |
| Mayor Jay Tibshraeny, Chandler | Maricopa |
| Mayor Steve Garza, El Mirage | Indian Community |
| * Mayor Sharon Morgan, Fountain Hills | Mayor Mary Manross, Scottsdale |
| * Mayor Chuck Turner, Gila Bend | Mayor Joan Shafer, Surprise |
| * Governor Donald Antone, Gila River Indian | * Mayor Neil Giuliano, Tempe |
| Community | * Mayor Adolfo Gamez, Tolleson |
| Mayor Cynthia Dunham, Gilbert | * Mayor Larry Roberts, Wickenburg |
| Mayor Elaine Scruggs, Glendale | * Mayor Eugene Russell, Youngtown |
| Mayor Bill Arnold, Goodyear | F. Rockne Arnett, ADOT |
| Councilmember Margarita Garcia, Guadalupe | * Dallas Gant, ADOT |
| Mayor J. Woodfin Thomas, Litchfield Park | Bill Beyer, Citizens Transportation Oversight |
| * Supervisor Andy Kunasek, Maricopa County | Committee |

*Those members neither present nor represented by proxy.

1. **Call to Order**

The meeting of the Regional Council was called to order by Chairman Skip Rimsza at 5:00 p.m. Chairman Rimsza announced that he would need to leave the meeting early in order to attend a City Council function. He stated that while waiting to reach a quorum, public comment would be heard next.

4. **Call to the Audience**

This agenda item was heard out of order.

Chairman Rimsza noted that we have a timer to assist the public with their presentations, which have a three minute time limit. When two minutes have elapsed, the yellow light will come on notifying the speaker that they have one minute to sum up. He said that at the end of the three minute time period, the red light will come on. Members of the audience who wish to speak fill out a card and give it to the MAG staff who will bring it to the Chairman.

Chairman Rimsza stated that public comment is provided at the beginning of the meeting for non-agenda items. He indicated that for the action items on the agenda, public comment will be taken when the item is heard. Public comments are limited to three minutes.

Chairman Rimsza recognized public comment from DD Barker, who stated that she had written a letter to James M. Bourey and Dennis Smith regarding the MAG library. Ms. Barker suggested that public testimony, letters, and documents be placed in a centralized, accessible repository for easy reference. These items could be reviewed by MAG staff and consultants prior to making written statements. Organization could eliminate confusion. Ms. Barker submitted a copy of the letter for the record. She requested a response from Kelly Taft, MAG Communication Manager, on four concerns. Ms. Barker stated that the citizens should be heard and reported in the process, no matter the source. Review of minutes shows public testimony that might not be reported in the "Pros and Cons" sections of agenda items. Public statements have a way of "getting lost" in minutes dialogue form. Ms. Barker requested that it is important to consult information received in prior studies when planning new projects. Ms. Barker requested that establishing the centralized public involvement repository be placed on the Management Committee and Regional Council agendas as soon as possible. Chairman Rimsza thanked Ms. Barker for her comments. He noted that no additional public comment cards had been turned in.

2. Pledge of Allegiance

Chairman Rimsza announced that the RPTA has generously agreed to provide transit tickets for individuals who use the bus to get to the Regional Council meeting. He stated that tickets are available following the meeting from the RPTA.

5. Executive Director's Report

This agenda item was taken out of order.

James M. Bourey stated that MAG had received the Government Finance Officers Association Certificate of Achievement for the Comprehensive Annual Financial Report. He mentioned that very few MPOs have received this award.

Mr. Bourey stated that representatives from MAG, PAG and NACOG are included on the Resource Allocation Advisory Committee (RAAC), which have been meeting recently to discuss how money for state discretionary transportation funds will be distributed. Mr. Bourey stated that an additional \$60 million for this program could be available. He stated that the next RAAC meeting will be held in three weeks.

Mr. Bourey displayed a certificate presented to MAG for Census 2000 efforts. He mentioned that many cities and towns have also received certificates.

Mr. Bourey stated that MAG staff recently met with the Dennis Garrett, Department of Public Safety, to discuss working together on common issues.

Mr. Bourey updated members on three upcoming meetings. He said that the Executive Committee, the Chair of the Transportation Subcommittee, and the State Transportation Board will meet at 11:30 a.m. on October 5, 2000. Issues to be discussed include both MAG and State Long Range Transportation Plans and funding. A meeting with the PAG Regional Council, the MAG Executive Committee and the Chair of the Transportation Subcommittee is scheduled for 10:30 a.m. on October 25, 2000 in Casa Grande. He stated that an agenda would be forthcoming. Mr. Bourey stated that this meeting has been held for the past two years and has been quite successful. Mr. Bourey invited all to attend these meetings. Mr. Bourey stated that a partnering meeting is scheduled for October 27, 2000 for MAG and ADOT staff.

Mr. Bourey noted that a calendar of Regional Council agenda items was at each place. He indicated that the calendar was drafted in response to a request during his Executive Director's evaluation. He explained that the calendar shows action and informational items and the anticipated schedule for consideration. Chairman Rimsza stated that presenting critical items one month prior to needed action could be helpful. He indicated that discussing items in advance would be helpful in case it needs to be tabled and reconsidered, action would not have to be taken until the following month.

Mr. Bourey stated that the 2001 meeting schedule of Regional Council, Executive Committee, and Management Committee meetings has been sent out.

Mr. Bourey introduced new MAG employees who were hired to replace former MAG staff and fill one position. Tiffany Lopez-Powell has been hired to maintain the MAG database. Steve Ochs was hired to replace an air quality modeler staff member. Mr. Ochs received his Bachelor's degree from the University of California at Santa Cruz and his Master's in Chemistry from Arizona State University. Jack Tomasik is a returnee to Arizona. Formerly, in Arizona, he was a consultant for Mountain West. Mr. Tomasik received a Bachelor's degree from Ohio State University and spent the past four years as a consultant in Pennsylvania. Mr. Tomasik will replace MAG's Regional Development Manager.

Scott DiBiase is a meteorologist and scientist from Connecticut who works in Air Quality. Mr. Bourey noted that he has an understanding of meteorological conditions. Doug Collins received his Bachelor's degree in Environmental Health from Boise State University and is MAG's Air Quality Conformity Manager.

Chairman Rimsza thanked Mr. Bourey for his report and asked if there were any questions. Chairman Rimsza stated that a quorum was present.

3. Approval of July 26, 2000 Meeting Minutes

This agenda item was taken out of order.

Chairman Rimsza asked if there were any corrections to the minutes of the July 26, 2000 meeting. Hearing none, he asked for a motion to approve.

Mayor J. Woodfin Thomas moved to approve the minutes of the July 26, 2000 meeting. Bill Beyer seconded, and the motion carried unanimously.

Blue Crowley mentioned that he turned in a comment card on the minutes. He stated that Mayor Keegan's apology should have been contained in its own paragraph and Mayor Hull's apology was not reflected. Chairman Rimsza stated that action is taken by the body on the minutes. If Mr. Crowley had comments on the minutes, he should consult staff.

6. Approval of Consent Agenda

Chairman Rimsza stated that agenda items #7, #8, #9, #10, #11, #12, and #13 were on the consent agenda.

Chairman Rimsza recognized public comment from DD Barker, who stated her opposition to agenda item #7, Amendment of MAG Transportation Model Enhancements Consultant Contract. She commented on competitive bidding. Ms. Barker stated that the best bid is taken and we bite the bullet if we don't get what we bought. Ms. Barker stated that professional firms used to eat the cost of additional work. Ms. Barker commented on the change order process. She stated that the process needs to become more proactive. Fiscal conservatism needs to be attained for the sake of future generations. Ms. Barker stated that she had read the original Request for Proposals. Chairman Rimsza thanked Ms. Barker for her comments.

Chairman Rimsza recognized public comment from Blue Crowley, who stated that he not only wants a tunnel under I- 17, but along Grand Avenue. He commented on this project being taken out of the plan because not enough tax money was generated. Mr. Crowley stated that a mayor commented on the availability of parking spaces for new RPTA space. He stated that transit usage needs to be increased. Chairman Rimsza thanked Mr. Crowley for his comments.

Chairman Rimsza asked for a motion to approve the consent agenda. Mayor John Keegan moved to approve consent agenda items #7, #8, #9, #10, #11, #12, and #13, Mayor Joan Shafer seconded, and the motion carried unanimously.

7. Amendment of MAG Transportation Model Enhancements Consultant Contract

The Regional Council, by consent, approved amending the Mode Choice Model Enhance contract with Parsons Brinckerhoff Quade & Douglas by \$30,000, to provide transportation model enhancements which increases the total contract from \$283,000 to \$313,000. The FY 2001 MAG Unified Planning Work Program includes a \$30,000 project to enhance the MAG model through Fortran and EMME2 programming. MAG currently has Parsons Brinckerhoff Quade & Douglas under contract to make enhancements to the mode choice model. The funding from the Work Program would increase the current contract with Parsons Brinckerhoff Quade & Douglas from \$283,000 to \$313,000.

8. Regional Aviation System Plan Update Consultant Recommendation and Amendment of Unified Planning Work Program and Annual Budget

The Regional Council, by consent, approved selecting GRW Willis, Inc. to conduct the Regional Aviation System Plan Update for an amount not to exceed \$312,925 and to

amend the FY 2001 MAG Unified Planning Work Program and Annual Budget to add \$77,925 of FHWA Planning funds to the previously budgeted amount of \$240,000 for the project. The FY 2001 MAG Unified Planning Work Program includes \$240,000 to hire a consultant to update the MAG Regional Aviation System Plan and to acquire ancillary materials to support the project. A scope of work for the project was developed with input from the MAG RASP Policy Committee, member agency technical staff, aviation interest groups and the public. In February 2000, a Request for Proposals was issued, but the two proposals received were not responsive. The RFP was reissued in March 2000, and in response, proposals were received from Michael Baker, Inc. and GRW Willis, Inc. A multiagency evaluation group interviewed the two firms and recommended that GRW Willis, Inc. be selected to undertake the project subject to some adjustments to their Scope of Work.

9. Enhancement Funds Working Group Round VIII Recommendations

The Regional Council, by consent, approved forwarding the Enhancement Funds Working Group ranked list of applications to the Arizona Department of Transportation for consideration by the State Transportation Enhancement Review Committee. The Enhancement Funds Working Group was formed by the MAG Regional Council in April, 1993 to review and recommend a ranked list of Enhancement Fund applications from this region to the State Transportation Enhancement Review Committee (TERC). This year, 27 enhancement fund applications for local funds were received totaling \$10,198,185, with approximately \$7.5 million available statewide. Three applications for state funds were received totaling \$1,055,018 with approximately \$5.5 million available statewide. The Working Group recommends that the attached ranked applications be forwarded to the Arizona Department of Transportation (ADOT) for consideration by the TERC. Because more than \$7.5 million in applications for local projects were received, not all local applications will be forwarded to ADOT. All state projects will be forwarded to ADOT.

10. 2000 Vehicle Miles of Travel Forecasting and Tracking Report

The Regional Council, by consent, ratified the Regional Council Executive Committee action to accept the 2000 Vehicle Miles of Travel Forecasting and Tracking Report. On June 22, 1999, the MAG Regional Council committed to annually update the forecast of vehicle miles of travel (VMT) and submit annual reports to the Environmental Protection Agency (EPA) as part of the MAG 1999 Serious Area Carbon Monoxide Plan. The purpose of the annual VMT forecasting and tracking report is to ensure that forecasts used in the Serious Area Carbon Monoxide Plan remain accurate. This second annual report has been prepared in accordance with EPA guidance to satisfy this commitment. The report will be submitted to EPA by September 30, 2000 after consultation among all affected agencies.

11. Renewal of MAG Office Space Lease

The Regional Council, by consent, approved renewing the current leases for the second and third floors for a five year period and for the MAG Executive Director to execute the necessary lease agreements. In the FY 2001 MAG Unified Planning Work Program and Annual Budget, it was indicated that office space for MAG would need to be explored due to current leases expiring at the end of this fiscal year. To assist MAG in securing office space, the services of Cushman & Wakefield were used to explore possible options for MAG. On May 15, 2000, a briefing on possible options was provided to the Regional Council Executive Committee. Two Regional Council members were requested to advise staff on leasing options. On July 11, 2000, these members met with staff and the representative from Cushman & Wakefield to discuss leasing options. The conclusions of this meeting have resulted in a proposed five-year extension of the leases for the MAG office space.

12. Amendment to the FY 2001 MAG Unified Planning Work Program and Annual Budget to Accept a Grant From the U.S. Department of Energy

The Regional Council, by consent, approved amending the FY 2001 MAG Unified Planning Work Program and Annual Budget to accept a \$140,000 grant from U.S. Department of Energy for dedicated alternative fueled vehicles. MAG received a grant in the amount of \$140,000 from the U.S. Department of Energy to assist member agencies and other MAG Clean Cities Stakeholders in the purchase of dedicated alternative fueled vehicles. Collectively, the funding will be used to provide \$2,000 in funding assistance per vehicle for a total of seventy dedicated vehicles. The grant budget period is from June 2, 2000 to May 31, 2003. It is necessary to amend the FY 2001 MAG Unified Planning Work Program and Annual Budget to accept these funds.

13. Amendment to the FY 2001 MAG Unified Planning Work Program and Annual Budget to Accept a Grant from the Arizona Attorney General's Office

The Regional Council, by consent, approved amending the FY 2001 MAG Unified Planning Work Program and Annual Budget to accept a \$30,000 grant from the Arizona Attorney General's Office to support implementation of the MAG Domestic Violence Council initiatives. MAG received a grant in the amount of \$30,000 from the Arizona Attorney General's Office to support implementation of initiatives from the MAG Regional Domestic Violence Plan. Domestic Violence initiatives involve expansion of Crisis Response Teams and Local Coordinating Councils. These initiatives were prioritized by the MAG Domestic Violence Council as critical recommendations to assist in keeping victims safe and holding batterers accountable. The grant budget period is from August 1, 2000 to July 30, 2001. It is necessary to amend the FY 2001 MAG Unified Planning Work Program and Annual Budget to accept these funds.

14. Domestic Violence Update

Chairman Rimsza stated that the Family Advocacy Center, modeled after the facility in Mesa, has experienced tremendous results. He stated that Phoenix City Councilmember Peggy Bilsten has provided leadership in this endeavor. Chairman Rimsza introduced Councilmember Bilsten.

Councilmember Bilsten stated that more than 60 criminal justice, business, elected officials, and city staff comprise membership of the Domestic Violence Council. She stated that the focus is on the implementation of the 41 recommendations that were developed in the Domestic Violence Plan. Councilmember Bilsten expressed her appreciation for the hard work by Mary Thomson and Carol Kratz, MAG staff. She mentioned that Councilmember Margarita Garcia has also been involved in domestic violence prevention.

Councilmember Bilsten stated that a Workplace Manual, brochures for faith based and employer communities and a MAG Domestic Violence website have been developed. Councilmember Bilsten introduced Laurel, a domestic violence survivor, who credits her employer with empowering her to deal with leaving a domestic violence situation. Councilmember Bilsten mentioned that many employers don't support victims of domestic violence and victims may even be fired.

Councilmember Bilsten stated that more than 200,000 Domestic Violence safety plans, in both English and Spanish, have been distributed. She urged placement of the brochures in both women's and men's rest rooms for accessibility. Councilmember Bilsten stated that placing the brochures in rest rooms is inexpensive, easy and can be implemented immediately. She said that a faith-based workshop is scheduled for October 17, 2000. Councilmember Bilsten stated that the Domestic Violence website will soon have a newsletter and has links to Domestic Violence prevention providers.

Councilmember Bilsten stated that more than 300 people have received Domestic Violence training, including MAG Domestic Violence Council members, faith leaders, child protective case workers, State Directors and Executives, the Arizona Attorney General's office, hospital personnel, and Arizona State Legislators. Councilmember Bilsten stated that a workshop was given at the League of Arizona Cities and Towns last week.

Councilmember Bilsten introduced Commander Kim Humphrey from the Phoenix Police Department. Commander Humphrey stated that he is presently on loan to the State to work on the Domestic Violence issue and is a member of the Domestic Violence Council. He stated that the MAG Domestic Violence Council determined workplace policies and practices, promoting local coordinating councils, and crisis response teams as three recommendations that directly apply to local governments. Commander Humphrey noted that under OSHA, employers are obligated to provide a safe and secure work place for employees. He stated that Domestic Violence costs employers \$3 to \$5 billion per year. Murder is the leading cause of death in the workplace for women. Seventy-four percent

of battered women report being harmed by their abuser at work. Commander Humphrey stated that only 28 percent of US companies have workplace domestic violence policies and that 80 percent of violent workplace incidents are domestic violence related.

Commander Humphrey summarized workplace strategies, that include implementing a workplace policy, incorporating practices to support victims, and facilitating training for Managers and Supervisors.

Commander Humphrey said that local coordinating councils can strengthen links between departments to increase awareness about the incidence of domestic violence and increase coordination of efforts to better assist victims and hold offenders accountable. Commander Humphrey said that strategies of the local coordinating councils include designing and distributing the ***Model Guide for Local Coordinating Councils on Domestic Violence***, holding a conference in spring 2001, and providing followup training and outreach. Commander Humphrey stated that city attorneys, municipal judges, law enforcement officials, adult probation officers, social service providers, victim advocates, and victims or survivors are potential members for local coordinating councils.

Commander Humphrey noted that members of crisis response teams include a victim's advocate, an emergency response technician, and police officers. He stated that for law enforcement to be able to focus on the criminal aspects of the case is a goal for the upcoming year. Commander Humphrey noted that crisis response teams at the scene have been proven effective in assisting with the immediate needs of victims and their children.

Chairman Rimsza thanked Councilmember Bilsten and Commander Humphrey for providing tools and leadership. Mayor Shafer informed the members of a "Dollar Drive" to gain funds to build a shelter for the battered. She mentioned that Surprise is building this shelter because the shelters in the Valley do not accept elderly. Mayor Shafer stated that the shelter will accept all.

15. Development of New Regional Transportation Plan

Chairman Rimsza noted that a public comment card had been turned in. He noted that no comment would be taken because the item was for information and no action was being taken. Mr. Bourey stated that the Regional Council policy has been to hear public comment on action items only.

Eric Anderson stated that a Request for Proposals (RFP) was published for consultant services to support development of a new Regional Transportation Plan. MAG received three proposals in response to the RFP from the consulting teams of Parsons

Brinckerhoff, Transcore, Gunn Communications, and Goodman/Schwartz; URS and BRW, Curt Lueck Associates, VRPA Technologies, and Selena Barlow Marketing Consultant; and Wilbur Smith Associates, Kimley Horn and Associates, RH & Associates.

Mr. Anderson stated that the evaluation team, made up of the chairs of the MAG transportation committees, the Air Quality Technical Advisory Committee, the Human Services Technical Committee, a representative of the Indian communities, and representatives of three transportation agencies met this morning and reached a consensus on selection of a consultant. He said that a few details are being worked out. The consensus for the consultant selection will be presented to the Transportation Review Committee on October 6, 2000 and the Regional Council Transportation Subcommittee October 11, 2000. It is anticipated that the TRC will make a recommendation to the Management Committee for action at the October 18, 2000 meeting. The Management Committee and the Transportation Subcommittee may then make a recommendation to the Regional Council for action at the November 1, 2000 meeting.

Chairman Rimsza asked for clarification of the November 1, 2000 action. Mr. Anderson replied that the time frame would allow the plan to get into the program in time for the Fall 2002 ballot.

16. MAG Regional Videoconferencing System and Regional Connections Update

Heidi Pahl stated that the MAG Regional Council identified videoconferencing as a priority at their 1998 and 1999 retreats. She reviewed the history of the Regional Videoconferencing System Project. She stated that the project would reduce vehicle trips, congestion and air pollution emissions, save time, widen agency participation and communication possibilities.

Ms. Pahl stated that Intellisys Group recently underwent some organizational changes. They closed six offices, including the Tempe location that provided service for the MAG Regional Videoconferencing System. Ms. Pahl stated that Intellisys Group's Denver office will support MAG and complete installation, training, and all other requirements. In addition, they will provide ongoing service and support through a local company.

Ms. Pahl stated that each agency's commitment was to provide one site coordinator and a backup site coordinator. She summarized equipment purchases for the system and mentioned that some agencies have purchased extra equipment with their own funds. Ms. Pahl stated that the site coordinator for each agency is responsible for administering the system and assisting and training end users. She said that training is required for all Site Coordinators. Ms. Pahl stated that seven conference call training classes have been given and the MAG conference call system is now available for use. Videoconferencing training will take place during October. Ms. Pahl noted that an updated Videoconferencing

System Implementation Summary that showed the status of system installation was at each place.

Ms. Pahl stated that the Regional Connections Project would provide e-mail, internet, and a web presence for the jurisdictions of Buckeye, El Mirage, Guadalupe, Tolleson and Youngtown, who currently do not have this technology. Implementation has begun, with installation taking place later in the month.

Chairman Rimsza expressed concern for the viability of Intellisys Group. Mr. Bourey replied that staff is looking to the long term. Many providers are available. He emphasized the usefulness and flexibility of the system. Chairman Rimsza requested that a trial videoconferenced agenda item be conducted as practice. He congratulated staff on their efforts in implementing the system.

Mayor Shafer asked for clarification of the date of implementation. Ms. Pahl replied that the conference call system is presently available. The videoconferencing hub is not quite ready; however, training will take place this month. Mr. Bourey replied that the videoconferencing ability will be available relatively soon. He noted that the schedule at each place shows the implementation dates for each city. Mr. Bourey stated that the videoconferencing units can be used for other meetings not related to MAG. Mr. Bourey informed that MAG would bill member agencies for any long distance charges accrued from a non-MAG videoconference.

17. Regional Telework Update

Susan Tierney stated that a new program, the Valley Telework Project, is being developed to implement or expand the existing telework programs in the Valley. Nationally recognized telework experts will be available to assist Valley companies in their telework efforts free of charge. She explained that this assistance is designed to give organizations technical support to effectively integrate telework concepts into their workplace.

Ms. Tierney stated that telework offers many benefits to both the employer and employee. Employers find that it helps with employee recruitment, retention and productivity. Employees like telework because it helps balance work and personal time, has fewer distractions, and can reduce stress with less time spent on commuting. Ms. Tierney stated that the community benefits by decreased traffic congestion and better air quality. At least twelve organizations, of varying sizes and industries, will be chosen to receive the telework assistance at no charge to them.

Ms. Tierney summarized the statistics of teleworking in the Valley. She stated that 67,200 employees in the Valley now telework, which equals about 700,000 miles that are not being driven each day and a savings of 25,000 pounds of pollution. Ms. Tierney stated that the

goal is to increase this number to more than 87,000. Ms. Tierney stated that the Governor endorses the project and the State recently reached their goal of having 15 percent of local state workers telecommuting at least once a week. Ms. Tierney stated that both public and private organizations are welcome to apply for the free consultant assistance.

Ms. Tierney stated in order to qualify, organizations need to submit an application and a letter of commitment to RPTA by October 6, 2000. She mentioned that applications were included in the agenda packet, and were available at the meeting today. In addition, the application could be downloaded from www.valleymetro.maricopa.gov. Ms. Tierney stated that the Valley Telework Project is being funded by MAG with FHWA CMAQ funds.

Chairman Rimsza left the meeting and turned the gavel over to Mayor Keegan. Acting Chairman Keegan thanked Ms. Tierney for her presentation and asked if there were any questions.

Acting Chairman Keegan announced that a dinner for the members of the Regional Council and their staff who have confirmed their dinner reservations will be held in the MAG offices on the third floor.

There being no further business, the meeting was adjourned at 6:00 p.m.

Chairman

Secretary